

## NOTICE OF MEETING

### NPDES TECHNICAL ADVISORY COMMITTEE

July 12, 2010

TUESDAY, JULY 20, 2010

**9:30 AM: Brief tour of Donnelly Avenue Green Street/Parking Lot Project**

**10:00 A.M. TO NOON: Regular TAC meeting**

**CITY OF BURLINGAME**

**City of Burlingame's City Hall, Council Chambers**

**501 Primrose Road, Burlingame**

**(See location map on back)**

Web Site: [www.flowstobay.org](http://www.flowstobay.org)

### AGENDA

**9:30 AM: Interested parties meet at parking lot near 1245 Donnelly Avenue, between Primrose and Lorton, for tour of green street/parking lot project (see attached map and photos)**

**10:00 AM: Regular TAC meeting in Council Chambers**

- 1. INTRODUCTIONS, ANNOUNCEMENTS, MINUTES APPROVAL, AGENDA REVISIONS – MATT FABRY**
- 2. PRESENTATIONS**
  - A. UPDATE ON STATUS OF THE UNFUNDED MANDATE PETITION – MATT/EVERYONE**
  - B. BAY AREA STORMWATER MANAGEMENT AGENCIES ASSOCIATION UPDATE – MATT/EVERYONE**
  - C. UPDATE ON ANNUAL REPORTING – FRED JARVIS/EVERYONE**
  - D. UPDATE ON FUNDING: NOVEMBER VEHICLE REGISTRATION VOTE AND FUNDING WORK GROUP MEETING– MATT/EVERYONE**
- 3. SUBCOMMITTEE REPORTS**
  - A. PUBLIC INFORMATION/PARTICIPATION – JAMES SHANNON**
  - B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE – WARD DONNELLY**
  - C. NEW DEVELOPMENT – MATT FABRY**
  - D. MUNICIPAL GOVERNMENT MAINTENANCE ACTIVITIES**
    - i. TRASH WORK GROUP – KILEY KINNON**
    - ii. PARKS MAINTENANCE AND INTEGRATED PEST MANAGEMENT WORK GROUP – VERN BESSEY**
  - E. WATERSHED ASSESSMENT AND MONITORING – DERMOT CASEY**
- 4. PUBLIC COMMENTS**
- 5. ANNOUNCEMENTS**
- 6. NEXT MEETING – August 17 in South San Francisco**

#### FUTURE MEETINGS:

AUGUST 17 @ South San Francisco  
SEPT 21 @ County Environmental Health  
OCT 19 @ \_\_\_\_\_

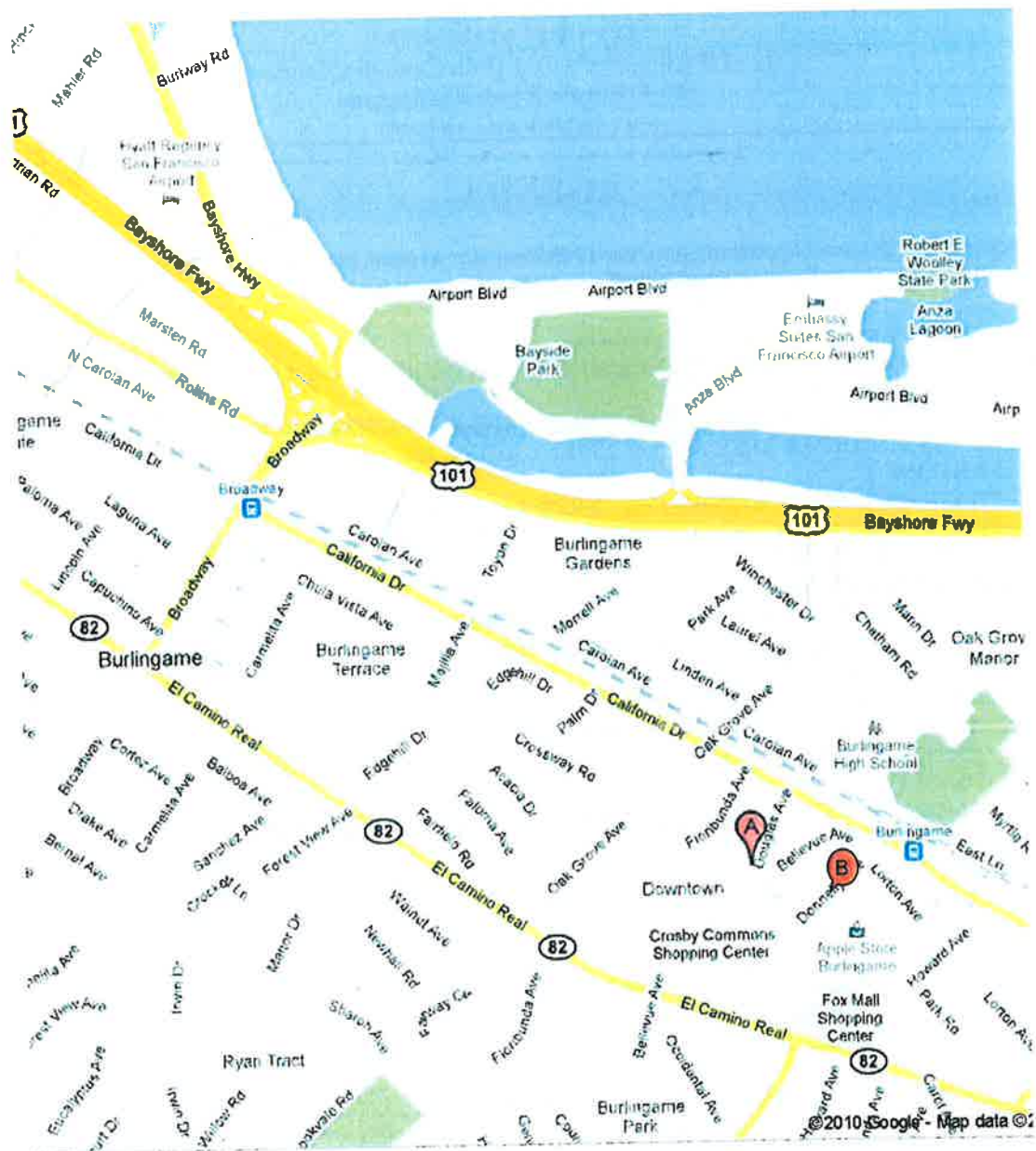
**Post by 5:00 P.M., Wednesday, July 14, 2010**

**NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at (415) 508-2134, five working days prior to the meeting date.**

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated Brisbane's City Hall, located at 50 Park Place, Brisbane, for purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Web site, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

### Location Map:

Burlingame City Hall, 501 Primrose Road (shown with letter A)  
Donnelly Avenue Green Street/Parking Lot Project (shown with letter B)



Photos of Donnelly Avenue Green Street/Parking Lot Project



Stormwater runoff drains to vegetated swales along parking lot and in new curb extension in Donnelly Avenue.



Vegetated swale filters pollutants from stormwater before it is discharged to the storm drain.



**NPDES Stormwater  
Technical Advisory Committee (TAC)**

**DRAFT REPORT OF MEETING**

**TUESDAY, MAY 18, 2010  
10:00 A. M.  
CITY OF SAN CARLOS**

**1. INTRODUCTIONS, ANNOUNCEMENTS, ADOPTION OF MINUTES, AND REVISION TO AGENDA**

Self-introductions were made and the April meeting minutes were adopted as written. Matt Fabry reported that he attended the City/County Association of Governments of San Mateo County (C/CAG) meeting the previous week to review the San Mateo Countywide Water Pollution Prevention Program's (Countywide Program) five-year budget estimates. C/CAG will adopt its FY 2010/11 budget in June. The C/CAG Board understands that one-time reserves will be depleted to fund the Countywide Program, and additional sources of revenue will be needed. At the C/CAG meeting Rich Napier requested permission to hire a full-time stormwater coordinator, and this was approved. C/CAG also approved the use of about \$720,000 of vehicle license fees to fund vehicle-related portions of the MRP over the next few years. C/CAG also heard a presentation on SB 83, which allows congestion management agencies to put on the ballot for voter approval vehicle license fees of up to \$10 for congestion management and stormwater pollutant control.

**2. PRESENTATIONS**

- a. Update on Status of the Unfunded Mandate Petition – Matt Fabry noted that Alameda, Santa Clara, Fairfield, and the Countywide Program are interested in pursuing a test claim with the Commission on State Mandates. Rich Napier believes it is worth the funds needed to prepare and pursue a test claim. If the Countywide Program develops a test claim, it will need additional information from its member agencies about their local costs to meet the MRP's trash control requirements. C/CAG would be unable to file a test claim because it is not a co-permittee under the MRP, but it could help coordinate the filing of the test claim.
- b. Bay Area Stormwater Management Agencies Update – Matt reviewed some of the progress that BASMAA's committees are making on developing regional products to help the municipalities comply with the MRP. BASMAA's Board of Directors approved the *Monitoring and Pollutants of Concern Committee* recommendation to fund several high priority projects needed for the FY 2009/10 Annual Report. The Countywide Program's contribution to these projects is consistent with the approved Countywide Program budget.

BASMAA's *Development Committee* is preparing a draft scope of work to update the Contra Costa County soil specifications for submittal to the Water Board by the December 1, 2010 MRP due date. The committee is also working on construction-related educational outreach pieces. The committee is also interested in modeling improvements to water quality that will result from green street projects. The committee will also benefit from work done in Orange County to evaluate the infeasibility criteria for when bioretention treatment may be allowed because rain water harvesting/reuse, infiltration, and evapotranspiration are infeasible.

BASMAA's *Public Information and Participation Committee* prepared and released a press release about less toxic pest control. This committee is also reviewing seven proposals submitted by consultants to develop a plan for a Regional Advertising Campaign, and there will be a separate request for proposals to implement the regional advertising campaign.

- c. Use of Oakland Museum of California Maps to Meet MRP Requirements for Making Storm Drain Maps Available to the Public– Fred Jarvis reported that the Countywide Program is interested in using the Oakland Museum of California maps to make storm drain maps available to the public by July 1, 2010 as required by the MRP's Provision C.5.e. Christopher Richards at the museum has been very helpful in making these maps available by having an electronic version of individual watersheds on the museum's website. The Countywide Program will add links to the creek maps on the museum's website, and it will

encourage interested members of the public to purchase copies of the maps from the museum. The municipalities should add links to these maps on their websites, and they may also want to include physical copies of the maps at their permit counter or other publicly available places. EOA distributed some copies of the maps to municipalities that attended the TAC meeting.

- d. Action Item: Approval of Countywide Program's Participation in Bay Area Stormwater Management Agencies Associations' Regional Monitoring Collaborative – Matt reviewed the MRP's requirement that each permittee must decide whether to participate in a regional monitoring collaborative (Provision C.8.a). The Countywide Program's budget estimates assume that the Countywide Program and all of its member agencies will work collaboratively to implement the monitoring requirements because this is more cost-effective and it postpones some of the monitoring by one year.

All of the member agencies present voted to participate in the regional monitoring collaborative, and the Countywide Program will contact agencies not in attendance to determine their agency's position on working collaboratively or individually. The Countywide Program will prepare a letter transmitting the decision to the Water Board staff. The letter will reference direction provided by the Water Board's Tom Mumley to BASMAA on how to transmit documentation that confirms whether a permittee shall conduct monitoring individually or through a regional monitoring collaborative.

- e. Decide Whether to Submit Comments to State Water Board on Proposed 2010 Impaired Water Body Listings and Obtain Information 2012 Listing Cycle– Comments are due to the State Water Board on its consideration of the 2010 Impaired Water Body Listing that the San Francisco Bay Regional Water Board adopted in February 2009. One of the concerns that the Countywide Program previously expressed to the Water Board was the scarcity of data to list entire water bodies as impaired by trash, such as the miles of bay shoreline from the San Mateo Bridge to the Bay Bridge based on one sampling point. Another concern expressed was that data used for the listings needed to be submitted by February 2006, and some of the data may have no longer been relevant and newer data was excluded from consideration. The State Water Board staff agrees with the Water Board on how the listings were done by the San Francisco Bay Regional Water Board, and it may not be useful to retransmit comments that the State Water Board staff has already rejected.

The Countywide Program's member agencies were also reminded to submit comments for inclusion in the 2012 listing cycle, which may take longer than 2012 to complete. Data on how a creek or shoreline does not contain trash would be useful to submit to the State Water Board.

### 3. SUBCOMMITTEE REPORTS

- a. Public Information/Participation – Mike McElligott will become the new chair. County Environmental Health participated at the home show on March 26-28 at the Cow Palace as a countywide event. A survey of San Mateo County residents who attended the home show found that about 80% knew where stormwater goes, yet a lot still wash their own cars. The event required more staff time than was originally anticipated. County Environmental Health staff is working on a car wash tip card for residents; there will be a bayside version and an oceanside version of the tip card. One hundred copies of the tip card will be printed for each municipality's use. The permit requires that public officials be educated, and it was agreed that NEMO was unnecessary.
- b. Commercial/Industrial and Illicit Discharge – The subcommittee met in April and a summary of the meeting and various items the subcommittee is working on were described.
- c. New Development – The subcommittee has not met since the April TAC meeting. It will be holding a workshop on May 26 at the Mission Blue facility in Brisbane.
- d. Municipal Maintenance – This subcommittee has not met since the April TAC meeting.
- e. Trash Work Group – Kiley Kinnon volunteered for and was chosen as the first chair of the Trash Work Group. It was agreed to include trash MRP compliance information on the Countywide Program's webpage. Colma Creek municipalities had a meeting separate from the Trash Work Group to discuss how to comply with the July 1, 2010 trash hot spot requirements. Cassie Prudhel added that four hotspots have been selected. South San Francisco will take the lead on two of the hotspots and San Mateo County on the other two. There will be coordinated cleanups at these hotspots using sheriff's crews each quarter. The city of Burlingame had some trash control devices installed in its storm drain inlets. Robert Howard mentioned that

waste bins that close at the top will be used this year. This change should result in less trash loss from this source, and the work group should be aware of this improvement.

- f. Parks Maintenance and Integrated Pest Management Work Group – Vern mentioned that the work group met in April and a summary of the meeting was included in the agenda packet. This work group will meet next week. A draft standard operating procedure for pesticides use and the implementation of agencies integrated pesticides management was prepared. A final copy will be sent out soon for municipalities to adapt for their use.
  - g. Watershed Assessment and Monitoring – This subcommittee will continue to hold its meetings in abeyance for a few more months. Any questions TAC members have about the details of the monitoring and pollutants of concern tasks and budgets should be forwarded to Jon Konnan at EOA.
4. PUBLIC COMMENTS - None.

5. NEXT MEETING

The next TAC meeting will be held on July 20.

6. ADJOURNED

2010 NPDES TAC Attendance Record		Page 1											
AGENCY AND NAME	Telephone #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SMCWPPP/Brisbane													
Matt Fabry	415-508-2134	X		X	X	X							
EOA, Inc.													
Fred Jarvis	510 832-2852 x111	X		X	X	X							
Regional Board													
Sue Ma	510-622-2386												
Atherton			N				N						
Steve Tyler	752-0570	X	O	X	X	X	O						
Belmont													
Gilbert Yau	595-7425		M	X	X	X	M						
Leticia Alvarez	595-7469		E		X	X	E						
Dalia Corpus	595-7465		E				E						
Burlingame			T				T						
Phil Monaghan	558-7230		I				I						
Eva Justimbaste	333-4626		N				N						
Victor Voong	558-7230	X	G	X	X	X	G						
Kiley Kinnon	342-3727	X		X	X	X							
Colma													
Muneer Ahmed	757-8888			X	X	X							
Daly City													
Cynthia Royer	991-8203	X			X								
Ward Donnelly	991-8208												
Patrick Sweetland	991-8200												
Mike Peterson	991-5752												
East Palo Alto													
Jaime Camacho	853-3189												
Lucy Chen	853-3191	X		X									
John Latu	853-3165				X								
Foster City													
Norm Dorais	286-3279	X		X									
Allan Shu	286-3271												
Half Moon Bay													
Charlie Voos	726-8299												
Muneer Ahmed				X	X	X							
Hillsborough													
Dave Bishop	375-7488												
Jen Chen	375-7488	X		X	X								
Menlo Park													
Jennifer Ng	330-6740												
Virginia Parks	330-6752	X		X	X								
Nathan Scribner	330-6740					X							
Millbrae													
Khee Lim	259-2347	X		X	X	X							
Florian Ebo	259-2337												
Pacifica													
Raymund Donguines	738-3768			X	X								
Kathryn Farbstein													
Elizabeth Claycomb	738-7361				X								



2010 NPDES TAC Attendance Record		Page 2											
AGENCY AND NAME	Telephone #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Portola Valley													
Howard Young	851-1700x214				X								
Redwood City													
Marilyn Harang	780-7477	X		X	X								
San Bruno													
Nader Dahu	616-7065	X	N	X			N						
Jim Shannon	616-7065		O				O						
Robert Howard	616-7179					X							
San Carlos							M						
Gavin Moynahan			M				E						
Robert Weil	650-802-4202	X	E	X	X	X	E						
San Mateo, City			E				T						
Vern Bessey	522-7342	X	T	X	X	X	I						
Martin Quan	522-7330		I				N						
San Mateo, County			N				G						
Ann Stillman	599-1417		G										
Mark Chow	599-1489												
Dermot Casey	372-6257	X			X	X							
Camille Leung	363-1826												
Julie Casagrande	599-1457	X		X	X								
Sarah Pratt	372-6245												
Mary Bell Austin	372-6259												
Carole Foster	599-1219												
So.Bayside Sys Auth													
Ken Kaufman	594-8411x128												
So. San Francisco													
Cassie Prudhel	829-3840			X		X							
Daniel Fulford													
Rob Lecel	829-3882	X			X								
Woodside													
Gratien Etchebehere	851-6790				X								
C/CAG													
Richard Napier	599-1406	X		X									
Caltrans													
John Michels	510-622-5996				X								
Guests/Public													
John Balobek, MACTEC	510-628-3234												
Geoff Brosseau, CASQA													
Kim Springer, SM County													
Danielle Lee, SM County													
Jon Konnan, EOA	510-832-2852 X108			X									
Sachi Itagaki, Kennedy Jenks	650-852-2817				X	X							
Attendance		19		21	26	17							



### NPDES TAC and Subcommittee Meeting Locations:

- New Development – 1:30 to 3:30 pm, first Tuesday of every other month: next event will be August 3 at Redwood Shores Library's Community Room, 399 Marine Parkway, Redwood City
- Public Information/Participation – 10:00 am – noon, second Tuesday of every other month: next meetings will be July 13 @ San Mateo County Environmental Health, 2000 Alameda de las Pulgas, San Mateo, Atrium Room.
- Technical Advisory Committee – 10:00 am to noon, third Tuesday of most months, location varies.
- Municipal Maintenance – Noon to 1:00 pm (\$10:00 lunch), fourth Wednesday quarterly: next meeting will be on August 25 @ the Belmont Sports Complex, 550 Island Parkway, Belmont.
- Parks Maintenance and Integrated Pest Management Work Group – 1:30 to 3:00 pm, fourth Tuesday approximately quarterly at San Mateo City Hall, 330 West 20<sup>th</sup> Avenue. Next meeting will be in August 24.
- Trash Work Group – 10:00 to noon, fourth Wednesday at frequency to be determined at the Belmont Sports Complex, 550 Island Parkway, Belmont. Next meeting will be on August 24.
- Commercial/Industrial/Illicit Discharge Control – 1:00 to 2:30 pm, usually third Wednesday of every other month: next meeting will be on Sept. 15 @ San Mateo County Environmental Health's Conference Room, 2000 Alameda de las Pulgas, San Mateo.
- Watershed and Monitoring – 10:00 am to noon, second Thursday of month, approximately every quarter: future meetings have been postponed until the BASMAA Monitoring Committee (meets first Wednesday each month) and Countywide Program's MRP Work Group address policy level issues for planning compliance with the monitoring and PCBs/mercury MRP requirements.

Yellow highlight denotes recent change.

### **New Development Subcommittee (NDS)**

**Meeting Date:** June 1, 2010

**Present:** David Huynh, Atherton; Gilbert Yau and Dalia Corpus, Belmont; Matt Fabry, Brisbane; Kiley Kinnon, Burlingame; Muneer Ahmed, Colma; Jeanne Naughton, Daly City; Laura Prickett, EOA; Shaun Mao, Menlo Park; Florian Ebo, Millbrae; Elizabeth Claycomb, Pacifica; Paul Willis, Redwood City; Gavin Moynahan, San Carlos; Ken Pacini, City of San Mateo; Camille Leung, San Mateo County; Cassie Prudhel, S. San Francisco

#### **Subcommittee Actions:**

1. Approved summary of April 6 Subcommittee meeting.
2. Recommended adapting Alameda Countywide Water Pollution Prevention Program's (ACCWP) model conditions of approval (COAs) for use in San Mateo County.

**Requested Technical Advisory Committee Action or Feedback/Guidance (if any):** None

#### **Other Information/Announcements:**

1. Gave input on **May 26 New Development Workshop**, suggesting more small project examples.
2. Reviewed **Annual Report Forms**. Final Word files will be distributed to municipalities.
3. Received Municipal Regional Stormwater Permit (MRP)-related **source control Model List** update.
4. Reviewed MRP Provision C.3.h requirement that each prepare and implement an **operation and maintenance (O&M) verification inspection** plan by December 1, 2010.
5. Reviewed MRP-related update of the **Model Maintenance Agreement**.
6. The **C.3 Technical Guidance** document is being revised in cooperation with ACCWP. The draft revision is scheduled to be available for review in June.
7. Draft Hydromodification Management (**HM**) **Control Area Maps** of areas where the HM boundary does not follow major roads will be emailed to staff of applicable municipalities for review.
8. Reviewed **ACCWP's Alternative Certification Checklist** and did not recommend preparing a similar checklist for use in San Mateo County.
9. Heard about the BASMAA's effort to draft proposed **criteria for "special projects"** to receive low impact development (LID) reductions for high density and transit oriented development.
10. Reviewed MRP Provision C.3.b.iii requirements for **green street pilot projects** and heard about potential projects in Redwood City, Burlingame, and Pacifica.
11. **BASMAA** (Bay Area Stormwater Management Agencies Association) Development Committee:
  - a. Held April 14 soil specifications roundtable; hiring consultant to prepare soil guidance.
  - b. Prepared RFP to select consultant for green street project tracking
  - c. At June 3 BASMAA Development Committee will hear presentation on final Orange County criteria for feasibility/ infeasibility of rainwater harvesting, evapotranspiration, and infiltration.
  - d. Is reviewing literature to develop specifications for using green roofs for stormwater treatment.
  - e. Formed work group to consider updating regional brochures on construction BMPs.
12. Considered presenting, at a future NDS meeting, a **"walk-through" of project review** procedures to show how to require stormwater compliance, using the Program's forms and checklists.
13. Considered preparing a **potential comprehensive MRP compliance checklist** for development projects, similar to Pacifica's water efficient landscaping compliance checklist.

**Work That Affects Other Subcommittees:** None

#### **Next Steps:**

- Comments on the following documents are due June 15: Draft Source Control Model List Update, Draft Model Maintenance Agreement Update.
- Draft conditions of approval (based on ACCWP COAs) will be reviewed at August meeting.

- A draft O&M verification inspection plan template will be reviewed at August meeting.
- Future agenda item: consider scheduling simple training on O&M, for a limited number of attendees, during a future NDS meeting.
- Matt will coordinate with staff from municipalities with potential green street projects regarding inclusion in the BASMAA green street tracking and reporting effort.
- Laura will contact Jeannie to identify a project as a basis for preparing an interactive project review “walk through” to present at the August meeting.

**Next Meeting:** August 3, at Redwood Shores Library, Redwood City (new regular NDS meeting site).

## **DRAFT CII Subcommittee Report**

**Meeting Date:** June 16, 2010

### **Subcommittee Action:**

- Agreed that the April subcommittee meeting summary was acceptable.
- Agreed that BASMAA's draft Provision "C.5.e. Storm System Screening and Inspection Form" should have a line near the top for the person filling it out to indicate whether an illicit discharge was found. Also, it was requested that for evaluating odor, the form simply say "present or absent" not whether odor is as high, medium, low, or non-detected. Also, some inspectors would like more explicit direction about what high, medium, and low means.
- The CII Subcommittee wants clarification about whether sanitary sewer overflows need to be reported as part of spill and discharge complaint tracking (Provision C.f.iii.(1), (2), (3)) because this information is already reported to the Water Board.
- Agreed for the remainder of 2010 to meet every three months instead of every other month. A conference call will be arranged if there are a sufficient number of issues that merit this type of communication prior to the next subcommittee meeting.

**Requested Technical Advisory Committee Action or Feedback/Guidance (if any):** None.

### **Other Information/Announcements:**

- **Bay Area Pollution Prevention Group.** The group received a presentation on cyanide and the new cyanide TMDL. There are cyanide control plans that will be required of wastewater pretreatment. The P3S Conference in 2011 will be held in Santa Clara County. They are looking for stormwater training topics to include on the agenda.
- **Mercury, PCBs, and Copper Training Materials and Training.** A copy of the draft training materials developed by BASMAA was discussed. Dermot reported that County Environmental Health will have staff training this summer on mercury, PCBs, and copper, and staff from other agencies would be welcome to attend too. Some municipalities expressed an interest in doing in-house training prior to the end of June.
- **Annual Reporting Forms.** Draft copies of the annual reporting forms that most affect business inspectors were distributed. One question that has come up is whether the County Environmental Health would be able to answer the question about C.5.d.iii Evaluation of Mobile Business Program: "Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities." Dermot mentioned that County Environmental Health does track mobile food vendors. Other mobile businesses, such as steam cleaners and pet groomers, could be added to the County Environmental Health program in the future. Information may also be provided from BASMAA about its surface cleaners program. In the future BASMAA is planning to expand its surface cleaner program to include fleet washers and perhaps carpet cleaners. For municipalities that have contracts with County Environmental Health, county staff has been working on completing the Business Inspection Plans. The county inspects food facilities typically every year and hazmat facilities about every 18 months.



The county will also have a technician who would be available to do follow up inspections when problems are found by a hazmat or retail food facility inspector. Whenever a county inspector finds a violation, city staff in the city where the violation occurs will receive an email. County Environmental Health staff would expect that municipal staff would inspect some businesses, such as limousine services, offices, and cooling towers, which county staff would not inspect. One inspector noted that if a city inspector finds a violation at a business County Environmental Health inspects, this information should be sent to Dermot so that a county environmental health inspector would be sent out.

County Environmental Health receives extensive reports from Cal EMA (Emergency Management Agency) about sewer spills and other incidents reported to Cal EMA, and the role of that this stream of information has needs to be determined for MRP reporting purposes.

- **Making MS4 Maps Publicly Available.** The watersheds from the three Oakland Museum of California maps that cover much of San Mateo County are now linked on the Countywide Program's website. Municipalities may also want to link to the Countywide Program links or directly to the Oakland Museum of California links. Municipalities not covered by these maps should identify other ways of meeting this MRP requirement.
- **Possible Changes in Meeting Frequency.** Some people expressed concern about meeting less frequently. Dermot offered, if needed, to host a meeting among cities that have contracts with the county to assist with the completion of this year's annual report.

**Subcommittee Work That Affects Other Subcommittees:** None

**Next Steps:** Dermot will continue work on the Business Inspection Plans and other activities needed to assist municipalities with some aspects of the MRP's annual reporting.

**Next Meeting Date:** Subcommittee will meet next on Weds. September 15, 2010 at 1:00 pm.

**Trash Work Group Meeting – Belmont Sports Complex**

**Meeting Date:** June 23, 2010

**Subcommittee Action:**

Agreed that the April meeting summary was acceptable.

**Requested Technical Advisory Committee Action or Feedback/Guidance (if any):** None.

**Other Information/Announcements:**

- **Small Trash Control Devices.** Mike Peterson pointed out that the small trash devices require labor to maintain and the cities have been losing their maintenance staffs. Caltrans has its large gross solids removal devices that only need to be maintained once a year. His experience is that residential areas can generate a lot of trash. Vince noted that the small trash devices can be maintained with existing equipment compared with some of the large devices that may require the purchase of a crane truck.
- **Trash Hot Spot Reporting, Trash Hot Spot Clean Up Data Collection Form, and Photodocumentation.** Staff from the cities of Millbrae, San Bruno, and San Carlos has submitted their completed Trash Hot Spot Reporting Templates to the Water Board's Dale Bowyer. Other municipal representatives in attendance reported that they are working on completing this submittal by July 1. The Trash Hot Spot Clean Up Data Collection Form and Photodocumentation forms may be submitted following July 1, 2010 date, but Dale Bowyer has said that he wants these forms to be submitted no later than shortly after the September 15, Annual Report due date.
- **Burlingame's Full Trash Capture Project.** Vince Falzon and representatives from West Coast Storm provided information about this project. Trash screens located in catch basin inlets were installed at 15 locations in downtown Burlingame. Some of these catch basins also had a retractable screen installed at the inlet to the catch basin. Some of the inlets along Burlingame Avenue lack storm drain grates. The catch basins used for the installations were standard sized catch basins - 2 by 3 ft. While more cleanings will be required than prior to the installations, the amount of time it takes to do a cleaning is reduced because one doesn't have to jet the line. The project covered 26 acres and the city only needs to cover another 5 acres or so to meet the MRP's requirements for full-capture treatment. The downtown area is swept daily, and the retractable screens posed no danger to the sweepers. The screens put into the inlets are removable. The retractable screens at the surface pop open under pressure, but the screens need less locking pressure than those used in southern California. There was flooding at curb face retractable screen that did not have a grate. West Coast Storm representatives offered to install a few devices in any city. Each device costs about \$600 to \$700 including the retractable screen. Julie Casagrande added that the county had a few inlet trash capture devices installed in North Fair Oaks.
- **Vehicle Fee License Fee Needs for Trash Control Projects.** Matt reported that recently adopted legislation allows a congestion management agency to have the electorate vote for up to a \$10 vehicle license fee. The language in the new legislation is looser about allowing the fee to also be used for stormwater. The Countywide Program's current vehicle license fee ends at the end of 2012. C/CAG has agreed to put a measure on the November ballot that, if adopted by a simple majority of voters, would allow the vehicle license fee. A number of city representatives want to make sure that this type of measure would generate revenue for their stormwater programs. The fee could be directed to maintaining trash control devices.

**Subcommittee Work That Affects Other  
Subcommittees:** Working on solving trash

problems involves multiple subcommittees.

**Next Steps:** Cities are responsible for submitting their completed Trash Hot Spot Reporting Template(s) to the Water Board by July 1, 2010.

**Next Meeting Date:** The next meeting will be held on August 25, 2010 in Belmont

